




राजकीय महाविद्यालय, काण्डा, बागेश्वर(उत्तराखण्ड) 263631
GOVERNMENT DEGREE COLLEGE KANDA (BAGESHWAR) 263631
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Action Taken Report IQAC

Session 2021—22

Action Taken Report was prepared on the basis of feedback from its stakeholder (students, teachers, Parents and alumni).

S.No	Date	Key points of meeting	Action Taken Report
1	26/08/2021	<ul style="list-style-type: none">Meeting related to NAAC held.Feedback form for students to be filled.Regular updates on social media.Campus development discussed.Discussion on library automation.Development of botanical garden.	<ul style="list-style-type: none">Dr. Vijay Arya was appointed for NAAC work, social media and botanical garden.
2	23/09/2021	<ul style="list-style-type: none">General meeting of female staff of college was heldMeasures regarding hygiene and safety of female students were discussed.Installation of sanitary pad disposal machine.	<ul style="list-style-type: none">Dr. Rakhi Balmiki and Dr. Neelam Saun was appointed for monitoring female safety and hygiene.
3	20/12/2021	<ul style="list-style-type: none">Classes to be taken according to time table.Preparation of competitive exams.Timely completion of syllabus.Proper dress code for students to be maintained.checking of I-card of students.	<ul style="list-style-type: none">Proctorial Board was appointed for it.
4	13/04/2021	<ul style="list-style-type: none">Strengthening of IQAC to be done.Necessary action to make college premises drug freeDiscussion for celebration of annual day.	<ul style="list-style-type: none">For this purpose our IQAC cell maintained the quality assurance work.


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Session 2020-21

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S.No	Date	Key points of meeting	Action Taken Report
1	24/07/2020	<ul style="list-style-type: none">• Discussion on the ideas related to different possible vocational courses depending upon local needs of society.• Physical verification of books and journals to be done.• All the staffmembers advice to maintain rule and regulation of college.	<ul style="list-style-type: none">• Under supervision of principal ,Annual verification committee was formed for control.• Mr.Pankaj Tamta was appointed convener of vocational course opportunity in the college.
2	17/08/2020	<ul style="list-style-type: none">• To commence online teaching as per covid-19 guidelines.• Proper use of mask and sanitizer maintaining appropriate social distance.• Submission of weekly report of online teaching to the concerned coordinator.	<ul style="list-style-type: none">• For monitoring online teaching Dr. Dinesh Joshi was appointed as convener.• Dr.Neelam Saun and Mr.Kailash Tamta were appointed for maintaining COVOD-19 SOP.
3	19/08/2020	<ul style="list-style-type: none">• To maintain student pass out records.• To prepare academic calendar for the session.• To organise orientation program for newly academic students	<ul style="list-style-type: none">• Mr. Bharat Ram was appointed convener for preparing academic calendar.• For maintaining student pass record subject faculty members were appointed.
4	25/11/2020	<ul style="list-style-type: none">• Discussion on guideline of SSJ and Kumaun University.• Classes to be taken according to time table.• Report of teaching learning to be prepared	<ul style="list-style-type: none">• For this our proctorial board maintained it.


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	14/12/2020	<ul style="list-style-type: none"> Starting to offline mode of teaching for practical. Online mode of teaching for theory subjects. No entry for students without I card in college campus. 	<ul style="list-style-type: none"> After COVID-19 Classes were started under supervision Dr.Poonam Rautela.
6	24/12/2020	<ul style="list-style-type: none"> Submission of articles for college magazine. Online and offline classes for practical subjects. Maintain day attendance record of students. 	<ul style="list-style-type: none"> For college magazine, Dr.Vinod Sah was appointed.
7	19/02/2021	<ul style="list-style-type: none"> Career counselling classes to be held every Saturday. Guideline for publication of magazine of college. Competition by anti drug cell to be organized. Departmental activities to be organized. 	<ul style="list-style-type: none"> Career counselling cell was formed to conduct counselling. Dr. Sachin Agrawal was appointed as coordinator of career counselling cell.


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Session 2019-20

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S.No	Date	Key points of meeting	Action Taken Report
1	12/07/2019	<ul style="list-style-type: none">Meeting was held to discuss the AISHE and SMC committee of the college.Mr. Vijay Arya was appointed as the nodal officer of SMC.	<ul style="list-style-type: none">Meeting was held for appointment of Nodal officer for AISHE and SMC committee under chairmanship of principal.In the meeting Dr. Vijay Arya was appointed as nodal officer..
2	13/11/2019	<ul style="list-style-type: none">Meeting was held to organizing a conference on Quality upgradation and innovation in higher education in the college.	<ul style="list-style-type: none">IQAC was called a meeting for quality upgradation. For this Dr. Nagendra Pal deputed duties to faculty members.
3	14/12/2019	<ul style="list-style-type: none">Meeting is held regarding the follow up of COVID-19 SOP.Social distancing and use of mask will be mandatory inside the college campus.Smoking use of tobacco and any type of drugs is totally prohibited inside the college.	<ul style="list-style-type: none">A meeting was held for follow up of COVID-19 SOP. For this purpose Dr. Vijay Arya was appointed for monitoring COVID -19 SOP in this institution.

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Session 2018-19

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S.No	Date	Key points of meeting	Action Taken Report
1	18/07/2018	<ul style="list-style-type: none">Some members of the IQAC are replaced due to transfer to another institutes.The new IQAC members are Mr. Dinesh Joshi (convenor), Dr Nagendra pal, Dr.VinodSah and Mr. Vijay Joshi.	<ul style="list-style-type: none">IQAC committee was revised as: Mr. Dinesh Joshi (Convenor) Dr.Nagendra Pal (Member) Dr.Vinod Sah (Member) Mr. Vijay Joshi (Member)
2	27/02/2019	<ul style="list-style-type: none">Meeting was held to discuss about the tentative inauguration of new building of the college.In this is meeting various topics like electricity connection water supply road transport and telephonic facility are discussed regarding to the shifting. of the college to new building.	<ul style="list-style-type: none">For shifting and inauguration of new building , Principal formed committee for work completion.
3	17/05/2019	<ul style="list-style-type: none">The meeting was held on the complaints of the letter received from state project directorate RUSA to establish the institutional development plan for the next five years.It is also mentioned in the letter that the college have to submit their information on MIS portal with AISHE code.	<ul style="list-style-type: none">For this work Dr.Nagendra Pal was appointed for monitoring RUSA projects.

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Session 2017-18

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S.No	Date	Key points of meeting	Action Taken Report
1	20/09/2017	<ul style="list-style-type: none">The meeting was held to ensure the proper conduction of Student union election to be held on 26/09/2017.It was decided that no leave will be granted in this period.It was ordered to all the staff members to do their work sincerely so that there election process will be done satisfactorily.	<ul style="list-style-type: none">For conduction of student union election, Committees were formed under supervision of principal.
2	12/04/2018	<ul style="list-style-type: none">Dr Vinod Sah was ordered to make sure to conduct computer training course in the college.	<ul style="list-style-type: none">One Month computer training was successfully completed by Dr.Vinod sah.
3	02/05/2019	<ul style="list-style-type: none">Meeting was held to discuss about the attendance of students in the classes.Teaching staff members were ordered to submit the information of students with shortage of attendance less than 75% .Teachers were also ordered to properly take the classes of Environmental science.	<ul style="list-style-type: none">Faculty members properly maintained attendance register and motivated students to improve attendance.


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